



MAX Awards Selection Process

MAX Awards

The objective of the MAX Awards is to recognize Muslims who have demonstrated significant achievement, leadership, and commitment to serving their community.

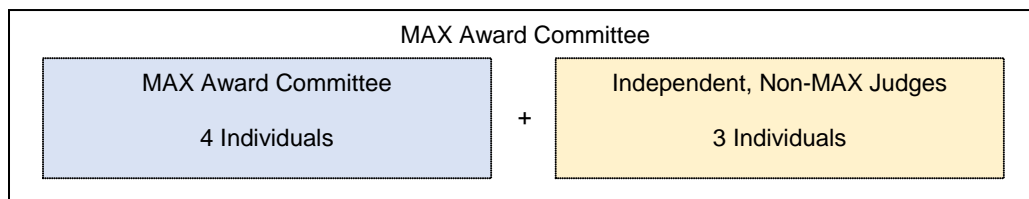
The goal is for the selection process to be fair and transparent. The awards selection process is outlined below:

Awards Committee

Each award will be adjudicated by an Awards Committee comprising of 7 individuals. 4 of these individuals will be members of the MAX Executive team and will comprise the MAX Award Committee for each award.

Additionally, 3 independent, non-MAX individuals will be carefully selected based on the relevance of their work experience, level of education, and contribution to both the Muslim and non-Muslim community. The candidates for these external judge positions will be nominated by and voted on by the MAX Executive Committee. Selected judges will be notified via email of their appointment to the Award Committee.

Figure 1. Committee Design for Each Award



Awards Selection Process

Once submitted electronically, all application files (forms and associated documents) will be stored electronically, and will only be available to those involved in the award review and selection process.

By the end of May, all applications will have been judged by each member of the MAX Award Committee. Short-listed applications will be further reviewed by the independent, non-MAX judges. Finalist candidates and award winners will have had their applications carefully reviewed and deliberated by all 7 members of the MAX Award Committee.

For processes that require public polling, award winners will be selected based on both merit and a public vote as described below:

1. Merit (75%*): In early February, the finalists' applications will be further judged by the remaining three professional members of the Awards Selection Committee. The judges will score all the finalists.
2. Public Vote (25%*): Once the finalists are announced on the website, the community will have an opportunity to vote for their finalist of choice.

The finalists with the highest weighted average scores will be the award recipient(s) at the MAX Gala. The decision of the Awards Committee will be considered final.

Applicants who have been short-listed as finalists will be notified by email and will be expected to attend the annual MAX Gala where he/she will be briefly announced and profiled as a finalist. If the award recognizes an organization, an organization representative will be invited to attend.

* Represents the numerical weighting of the criteria in the weighted average score.



MAX Awards Selection Process

MAX Friends of the Community Award

The MAX Friends of the Community Award recognizes non-Muslim individuals who have demonstrated outstanding service to the Canadian Muslim community.

The selection process for this award will be the same as for all other MAX Awards except that finalist candidates will not partake in a public vote.

MAX Awards Eligibility

The following person(s) or entities are not eligible to be MAX Awards finalists or Award winners:

1. Any member or volunteer of the MAX Organizing Committee
2. A sponsor of their own Award, as well as his or her immediate family members (spouse, children, parents and siblings). This ineligibility restriction applies to Gold and Platinum Sponsors who have naming rights to an Award
3. A judge for any Award, as well as his or her immediate family members (spouse, children, parents and siblings) for the specific Award the judge is scoring
4. Any member of the MAX Awards Committee, as well as his or her immediate family members (spouse, children, parents and siblings)

Please note:

- Sponsors (or board members of sponsors or their relatives) may be finalists and winners of an Award, provided it is NOT the Award they are sponsoring
- Only one MAX Award per finalist